



CHEQUAMEGON SCHOOL DISTRICT

DISTRICT OFFICE
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EDUCATE, INSPIRE, EMPOWER LIFELONG LEARNER

August, 2021

Dear Parents/Guardians:

Should an emergency situation arise in our community and/or one of our schools while school is in session, we want you to be aware of the schools that have made preparations to respond effectively and appropriately to such situations. Chequamegon School District has a detailed, all-hazards School Safety Plan that has been formulated to provide direction to its staff and students during such an incident.

In the event of an emergency, we ask for your cooperation in the following procedures:

1. **Please do not telephone the school.** Telephone lines must be kept available for emergency communication.
2. **Please do not come to school** unless requested to pick up your child.
3. **In the event of an emergency that requires us to evacuate and relocate**, students may be picked up at a designated reunification location by an identified, responsible adult who has been identified on the student's emergency contacts. Emergency contacts must be filled out by parents/guardians at the beginning of every school year and kept updated as needed.

When authorizing another person to pick your child, please consider the following requirements:

1. He/she must be at least 18 years of age
2. He/She must be available during the day
3. He/She can walk to school or the relocation site from a designated parking area if necessary
4. He/She is known to your child
5. He/She is both aware of and able to assume this responsibility

You can expect the District to respond in the following manner:

1. For weather-related incidents, turn your radio to WCQM (98.3) for weather updates and emergency closure and cancellation announcements.
2. Updates will also be posted on our websites.
3. Updates will also be sent via school messenger to the phone numbers and email addresses you provided in the Online Registration Process.
4. Information regarding day-to-day school operations will be available on our District website and update will be made as appropriate

Please impress upon your children the need for them to follow the directions of any school personnel in times of any emergency.

We sincerely appreciate your cooperation in helping us respond to an emergency situation and providing a safe and healthy learning environment for your child.

Mr. Tim Kief, Principal

Mr. John Oswald, Principal

Mrs. Kacey Hanson, Principal

